

**OFFICIAL MINUTES OF THE BOARD OF  
CARBON COUNTY COMMISSIONERS  
REGULAR MEETING  
Tuesday, April 15, 2014  
Encampment Senior Center, Encampment, Wyoming**

A full report of the proceedings as taken by the County Clerk is attached to the Official Minutes after approval. The report is available at [www.carbonwy.com](http://www.carbonwy.com), via e-mail to kathyturner@carbonwy.com or by calling the County Clerk's Office at (307) 328-2718 or 1-800-250-9812.

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, April 15, 2014 at the Encampment Senior Center in Encampment, Wyoming. Attending the meeting were; Chairman Leo Chapman; Vice Chairman John Espy; Commissioners Lindy Glode, Sue Jones and John Johnson.

Chairman Chapman called the meeting to order at 1:55 p.m.

**ADDITIONS / CORRECTIONS**

Commissioner Glode moved to amend the agenda to include Carbon Building HVAC project bids and Dixon Senior Center water issues. Commissioner Espy seconded and the motion carried unanimously.

Commissioner Glode moved to pull the minutes from the consent agenda. Commissioner Johnson seconded and the motion carried unanimously.

**VOUCHERS**

Commissioner Glode moved to approve the report of expenditures in the amount of \$137,625.89. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved to approve a bill to Sunrise Sanitation for \$60.00. Commissioner Glode seconded and the motion carried with all voting for the motion except Commissioner Jones who abstained due to a personal conflict.

Commissioner Johnson moved to approve bills to Rawlins Automotive for \$972.57, Shively Hardware for \$31.36 and True Value of Rawlins for \$726.16. Commissioner Espy seconded and the motion carried with all voting for the motion except Commissioner Glode who abstained due to personal conflicts.

| Vendor                         | Detail Line Description | Total      |
|--------------------------------|-------------------------|------------|
| ALCO                           | SUPPLIES                | \$16.73    |
| ALSCO, AMERICAN LINEN DIVISION | TOWELS/SOAP/MATS        | \$128.20   |
| BAGGS, TOWN OF                 | WATER SERVICES          | \$21.60    |
| BANK OF COMMERCE (DEBIT CARD)  | VARIOUS CHARGES         | \$3,737.30 |

|                                    |                                 |            |
|------------------------------------|---------------------------------|------------|
| BARKHURST, RAY                     | MILEAGE                         | \$34.80    |
| BEACH, HOMER                       | SNOW REMOVAL                    | \$700.00   |
| BEHAVIORAL INTERVENTIONS           | ELECTRONIC MONITORING           | \$547.50   |
| BESEL, KEN                         | MILEAGE                         | \$24.00    |
| BI-RITE PHARMACY                   | PRESCRIPTIONS                   | \$4,584.15 |
| BLAKEMAN PROPANE                   | PROPANE SERVICES                | \$892.91   |
| BLUETARP FINANCIAL INC             | TIE DOWN STRAPS                 | \$312.15   |
| BOB BARKER COMPANY, INC.           | INMATE OUTFITS/SUPPLIES         | \$940.20   |
| BROWN'S TOWING & RECOVERY          | TOW                             | \$75.00    |
| BUILD RITE LUMBER SUPPLY           | SHIPPING/SUPPLIES               | \$48.54    |
| C & D FABRICATION                  | TUBING                          | \$109.74   |
| CANDY MOUNTAIN                     | SUPPLIES/EQUIPMENT RENTAL       | \$110.00   |
| CARBON COUNTY FAIR ASSOCIATION     | GRAND CHAMPION TROPHIES         | \$160.00   |
| CARBON CTY HIGHER EDUCATION CENTER | MEALS                           | \$87.50    |
| CARBON COUNTY SENIOR SERVICES      | MEALS/HEALTH SUBSIDY            | \$2,060.00 |
| CARBON COUNTY TREASURER            | VARIOUS CASH ITEMS              | \$784.02   |
| CARBON POWER & LIGHT INC           | ELECTRICAL SERVICES             | \$2,942.94 |
| CATHEDRAL HOME FOR CHILDREN        | YOUTH CRISIS CENTER FUNDING     | \$1,000.00 |
| CBM FOOD SERVICE                   | JAIL MEALS                      | \$9,229.14 |
| CDW GOVERNMENT, INC.               | SUPPLIES                        | \$57.88    |
| CENTURYLINK                        | TELEPHONE SERVICES              | \$383.56   |
| CENTURYLINK-PHOENIX                | TELEPHONE SERVICES              | \$503.77   |
| CESKO FAMILY MEDICINE, PC          | MEDICAL SERVICES                | \$1,065.00 |
| CHARTER COMMUNICATIONS             | PHONE/INTERNET/CABLE/FIBER LINE | \$2,807.06 |
| CIVIC-PLUS                         | WEBSITE ANNUAL MAINTENANCE      | \$2,500.00 |
| CLASS OF 2018                      | MIDDLE SCHOOL PROMOTION         | \$500.00   |
| CLYDE, JASON                       | MEALS/MILEAGE                   | \$182.23   |
| COCA-COLA BOTTLING CO HIGH COUNTRY | EQUIPMENT RENTAL                | \$15.00    |
| CONSTRUCTION CONSULTING SERVICE    | UNION GRANT PROJECT MONITORING  | \$1,000.00 |
| COWBOY SUPPLY HOUSE                | DUST FILTER                     | \$36.34    |
| COWDIN, JOHN                       | MILEAGE                         | \$32.44    |
| DAILY TIMES                        | ADS/PAPER CHARGES               | \$525.36   |
| DEHART, ARIEL                      | MILEAGE                         | \$120.00   |
| DIRTY BOYZ SANITATION, INC         | TRASH SERVICE                   | \$207.00   |
| DRUMMOND REFRIGERATION LLC         | DISHWASHER REPAIR               | \$70.00    |
| DUBOIS TELEPHONE EXCHANGE          | TELEPHONE SERVICES              | \$663.35   |
| EICHENBERGER, MELISSA              | MILEAGE                         | \$280.00   |
| ELK MOUNTAIN, TOWN OF              | SVCE AGREEMENT/WATER SVCES      | \$553.00   |
| ENCAMPMENT, TOWN OF                | WATER SERVICES                  | \$77.00    |
| ENGSTROM, JAMES D. DDS             | DENTAL SERVICES                 | \$2,500.00 |
| ENTENMANN - ROVIN CO               | BADGE                           | \$79.00    |

|                                    |                         |             |
|------------------------------------|-------------------------|-------------|
| FEDEX                              | SHIPPING OF CCPZ PACKET | \$25.66     |
| FOREMOST PROMOTIONS                | KEY CHAINS              | \$289.73    |
| FREMONT MOTORS - RAWLINS           | VEHICLE MAINTENANCE     | \$1,196.70  |
| FRONT RANGE FIRE APPARATUS         | MULTIGAS DETECTORS      | \$3,191.30  |
| FRUDE, CANDICE                     | MILEAGE                 | \$176.00    |
| GALLS/QUARTERMASTER                | SUPPLIES                | \$101.70    |
| GCR ELECTRONICS, LLC               | SITE RENTALS            | \$900.00    |
| GLOBALSTAR USA                     | TELEPHONE SERVICES      | \$458.20    |
| GOLDEN, MARY                       | MILEAGE                 | \$210.00    |
| GRAINGER                           | SUPPLIES                | \$995.11    |
| HACK'S TACKLE AND OUTFITTERS       | SNOW REMOVAL            | \$40.00     |
| HAGOOD, VICKI                      | MILEAGE                 | \$27.50     |
| HAMPTON INN                        | MOTEL CHARGES           | \$166.00    |
| HANNA, TOWN OF                     | WATER SERVICES          | \$404.13    |
| HEIMAN FIRE DEPARTMENT             | ABSORBANT               | \$130.35    |
| HETTGAR, BRIDGET M RN              | MEALS/MILEAGE           | \$74.43     |
| HIGH PLAINS VISION CENTER          | VISION SERVICES         | \$305.00    |
| HILLTOP CONOCO                     | FUEL                    | \$88.74     |
| HILLTOP LUBE & AUTOMOTIVE          | TIRES                   | \$413.32    |
| INT'L ACADEMICS OF EMERGENCY       | WHEELER EMD CERT        | \$30.00     |
| J H KASPAR OIL COMPANY             | FUEL/OIL                | \$10,134.25 |
| JACKALOPE PRINTING                 | SUPPLIES                | \$162.70    |
| JERRY'S DONUTS                     | DONUTS                  | \$52.45     |
| KAISLER, TODD                      | MILEAGE                 | \$54.00     |
| KILBURN TIRE COMPANY               | VEHICLE MAINTENANCE     | \$237.94    |
| KING SOOPERS CUSTOMER CHARGES      | SUPPLIES                | \$305.12    |
| KTGA/KBDY                          | RADIO AD                | \$208.00    |
| LEXBO LLC                          | OFFICE RENTAL           | \$500.00    |
| MEDICINE BOW HEALTH CENTER         | MARCH HEALTH SUBSIDY    | \$500.00    |
| MEDICINE BOW, TOWN OF              | WATER SERVICES          | \$150.00    |
| MEMORIAL HOSPITAL OF CARBON COUNTY | MEDICAL SERVICES        | \$141.75    |
| MILLER, JIM                        | MILEAGE                 | \$30.60     |
| MOBILE CONCRETE, INC               | CATTLEGUARD CONCRETE    | \$843.75    |
| MOORE MEDICAL CORP.                | MEDICAL SUPPLIES        | \$304.20    |
| MPM CORP / EVERGREEN DISPOSAL      | GARBAGE SERVICES        | \$120.00    |
| MURANE & BOSTWICK, LLC.            | LEGAL SERVICES          | \$612.60    |
| MY OFFICE ETC.                     | FOLDERS                 | \$67.70     |
| MYERS TIRE SUPPLY CO.              | O-RINGS                 | \$27.02     |
| NATIONWIDE MUTUAL INS COMPANY      | NOTARY BOND             | \$50.00     |
| NEWMAN TRAFFIC SIGNS               | BRIDGE SIGNS            | \$261.14    |
| NORTH PARK PROPANE, LLC            | PROPANE                 | \$176.15    |

|                                  |                             |             |
|----------------------------------|-----------------------------|-------------|
| OPFAR, CLAUDIA                   | MEALS                       | \$31.06     |
| O'REILLY AUTO PARTS              | WIPER BLADES                | \$22.99     |
| P M P C ENGINEERING              | CONSTRUCTION SERVICES       | \$15,823.20 |
| PENCE AND MACMILLAN LLC          | GAL SERVICES                | \$333.55    |
| PERKINS OIL CO                   | FUEL                        | \$2,299.19  |
| PERUE PRINTING                   | PROPERTY APPRAISAL PRINTING | \$52.00     |
| PICKETT, CHAD                    | MILEAGE                     | \$40.20     |
| PLAINSMAN PRINTING & SUPPLY      | BINDERS                     | \$622.47    |
| PLATTE VALLEY MEDICAL CLINIC     | MEDICAL SERVICES            | \$98.00     |
| QUEST DIAGNOSTICS                | RANDOM DRUG SCREENS         | \$91.00     |
| QUESTAR GAS                      | GAS SERVICES                | \$123.59    |
| QUILL CORPORATION                | SUPPLIES                    | \$1,575.62  |
| RASMUSSEN FURNITURE              | WASHER & HOSE               | \$433.99    |
| RAWLINS AUTOMOTIVE               | PARTS                       | \$972.57    |
| RAWLINS EASTSIDE CARWASH         | WASH CARDS                  | \$47.70     |
| RAWLINS EYE CARE                 | VISION SERVICES             | \$555.00    |
| RAWLINS FIRE EXTINGUISHER        | LIBRARY FIRE EXTINGUISHERS  | \$312.50    |
| RAWLINS, CITY OF                 | WATER SERVICES              | \$1,960.50  |
| RICOH USA INC                    | IT COPIERS                  | \$9,676.30  |
| ROCKY MOUNTAIN POWER             | ELECTRICAL SERVICES         | \$2,045.32  |
| ROSS' AUTOMOTIVE SERVICES        | OIL CHANGE                  | \$171.44    |
| ROWAN, KRISTY                    | REIMB FOR MEETING SNACKS    | \$19.46     |
| RYAN ELECTRONICS INC             | CONTRACT/SUPPLIES           | \$5,293.88  |
| SARATOGA AUTO PARTS, INC.        | PARTS                       | \$191.00    |
| SARATOGA SMHS JUNIOR CLASS       | POST PROM ACTIVITIES        | \$500.00    |
| SARATOGA SUN                     | NEWSPAPER ADS               | \$69.75     |
| SARATOGA, TOWN OF                | WATER SERVICES              | \$115.10    |
| SCHIEL LAW, LLC                  | GAL SERVICES                | \$577.28    |
| SHEPARD CONSTRUCTION INC         | CONSTRUCTION SERVICES       | \$2,300.00  |
| SHEPARD'S                        | FUEL                        | \$454.76    |
| SHIVELY HARDWARE                 | SUPPLIES                    | \$31.36     |
| SHOPKO                           | JAIL DENTURE SUPPLIES       | \$12.28     |
| SHOPKO PHARMACY                  | EH MEDICAL                  | \$411.20    |
| SOURCE GAS                       | GAS SERVICES                | \$3,121.51  |
| STANLEY CONVERGENT SEC SOLUTIONS | MONITORING/MAINTENANCE      | \$2,275.29  |
| STODDARD, CURTIS T.              | DENTAL SERVICES             | \$775.00    |
| SUNRISE SANITATION SERVICE, LLC. | GARBAGE SERVICES            | \$60.00     |
| SWISHER HYGIENE FRANCHISEE TRUST | CLEANING SUPPLIES           | \$237.36    |
| TANDAN SANITATION SERVICES       | GARBAGE SERVICES            | \$50.00     |
| TERMINIX                         | PEST CONTROL                | \$231.00    |
| TRADING POST                     | FUEL                        | \$53.76     |

|                                |                                |              |
|--------------------------------|--------------------------------|--------------|
| TRUE VALUE OF RAWLINS          | SUPPLIES                       | \$726.16     |
| TYLER TECHNOLOGIES, INC        | CLERKS OFFICE TRAINING         | \$315.00     |
| UNION TELEPHONE COMPANY        | TELEPHONE SERVICES             | \$2,232.51   |
| US BANK                        | VARIOUS CHARGES                | \$1,205.79   |
| UTILITY BILL SOLUTIONS GROUP   | UTILITY SAVINGS                | \$151.05     |
| V-1 PROPANE                    | PROPANE                        | \$1,882.82   |
| VALLEY OIL COMPANY             | FUEL                           | \$1,316.10   |
| VALLEY PHARMACY                | PRESCRIPTIONS                  | \$396.06     |
| VAN'S WHOLESALE LLC            | CLEANING SUPPLIES              | \$1,186.53   |
| VERIZON WIRELESS               | TELEPHONE SERVICES             | \$705.14     |
| WARRIOR SERVICES, LLC          | PEST CONTROL                   | \$60.00      |
| WELLS, JACQUELIN               | MEALS/MILEAGE                  | \$54.06      |
| WEX BANK                       | FUEL                           | \$89.84      |
| WIMPENNY, ROBERT G DDS         | DENTAL SERVICES                | \$550.00     |
| WY ATTORNEY GENERAL            | CONFERENCE REGISTRATION        | \$200.00     |
| WY DEPT OF HEALTH              | TESTING SERVICES               | \$168.00     |
| WY DEPT OF TRANSPORTATION      | DIXON FUEL LICENSE RENEWAL     | \$50.00      |
| WY DIVISION OF VICTIM SERVICES | KELLY REGISTRATION             | \$100.00     |
| WY MACHINERY COMPANY           | PARTS                          | \$139.08     |
| WY SECRETARY OF STATE          | NOTARY FEE                     | \$30.00      |
| WY STATE FORESTRY              | MILITARY MAINTENANCE CLASS     | \$110.00     |
| WY WASTE SERVICES-RAWLINS      | TRASH SERVICE                  | \$1,452.54   |
| YAMPA VALLEY ELECTRIC          | ELECTRICAL SERVICES            | \$1,215.82   |
| YOUNG, CHARLES MD              | MEDICAL SERVICES               | \$375.00     |
| YOUTH TRANSFORMATION CENTER    | TUITION/MILEAGE/REIMBURSEMENTS | \$3,433.65   |
| ZOCO UNLIMITED, INC.           | HAUL SEPTIC                    | \$335.00     |
| GRAND TOTAL                    |                                | \$139,415.98 |

## CONSENT AGENDA

Commissioner Espy moved to amend the report to the April 1 minutes changing that Commissioner Glode stated she would not have an issue with the style of hangar mentioned on Page 9 and approve the April 1, 2014 minutes. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Johnson moved to approve the consent agenda. Commissioner Glode seconded and the motion carried unanimously.

The following items were on the consent agenda. March 31, 2014 special meeting minutes; a bond for Lezlee Musgrave, Clerk Treasurer for the Town of Sinclair in the amount of \$8,000.00; Clerk receipts for \$25,291.25 and Clerk of District Court receipts for \$2,721.00.

## **ELECTED OFFICIALS / DEPARTMENT HEADS**

### **Fire**

Commissioner Jones moved to approve the 2014 Wildland Fire Management Annual Operating Plan, Albany County, Wyoming, Carbon County, Wyoming. Commissioner Glode seconded and the motion carried unanimously.

### **Clerk**

Commissioner Jones moved to approve a Certificate of State Grant-in-Aid for the Dixon Airport NAVAIDS for six months of annual contract in the amount of \$3,233.00. Commissioner Johnson seconded and Attorney Kelly pointed out that the county is making commitments to maintain the airport for an additional 20 years in addition to other commitments by accepting these funds. Commissioner Johnson asked Attorney Kelly for more information on how the county can cease taking future grants without jeopardizing the commitments made on past agreements. The motion carried unanimously.

### **Buildings Manager**

Commissioner Espy moved to accept bids for the Carbon Building HVAC project from US Mechanical LLC in the amount of \$1,719,000.00 for the mechanical package and from Fremont Electric in the amount of \$420,162.00 for the electrical package. Commissioner Glode seconded and the motion carried unanimously.

Commissioner Glode moved to authorize Craig Jones to purchase whatever is needed to fix the water system at the Dixon Senior Center. Commissioner Jones seconded and Bill Nation asked that the water be tested at the county's shop across the street from the Dixon Senior Center. Kevin Crouch of the Wyoming Department of Agriculture asked what is being done in the interim as an alternate water source and recommended another test be completed by a professional because the three previous ones vary so greatly. Chairman Chapman recommended having water hauled to the center until the issue is resolved. Commissioner Johnson asked Mr. Crouch to review the samples and provide a recommendation. Commissioner Glode asked what Mr. Crouch recommends for high copper if it exists and he stated he will work with Mr. Jones to get an accurate test and solution. The motion carried unanimously.

### **ADJOURNMENT**

Commissioner Johnson moved to adjourn the meeting at 4:20 p.m. Commissioner Espy seconded and the motion carried unanimously.

A regular meeting of this Board will be held May 20 at 2 p.m. and a workshop with the Hanna Town Council will be held beginning at 3:30 p.m. both at the Hanna Town Hall, 301 S. Adams St., Hanna, Wyoming. The public is invited to attend or you can listen online at the website listed below. To get on the agenda, call the Clerk's Office by the Thursday before the meeting.

Per Wyo. Stat. §18-3-516(f), access to county information can be obtained at [www.carbonwy.com](http://www.carbonwy.com) or by calling the Clerk's Office at (307) 328-2668 or 1-800-250-9812.

A special meeting will be held May 15 at 9 a.m. at the County Courthouse, 415 W. Pine St., Rawlins, Wyoming to discuss salaries, budget and Dixon Airport grant documents. There will also be a discussion about oil and gas development in the county at 1:30 p.m.

A special meeting will be held May 21 at 6 p.m. at Fire Station 2, 501 ½ E. State St., Rawlins, Wyoming to discuss fire protection and a potential special district.

-s- Gwynn G. Bartlett, Carbon County Clerk

Approved this 6th day of May 2014.

BOARD OF COUNTY COMMISSIONERS  
CARBON COUNTY, WYOMING

-s- Leo Chapman, Chairman