

**REPORT TO THE
MINUTES OF THE BOARD OF
CARBON COUNTY COMMISSIONERS
REGULAR MEETING
Tuesday, November 5, 2013
County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners (BOCC) commenced Tuesday, November 5, 2013 at the County Courthouse in Rawlins, Wyoming. Attending the meeting were; Vice Chairman John Espy; Commissioners Sue Jones and John Johnson; Deputy County Attorney Mike Kelly; and Deputy Clerk Ashley Jolly. Chairman Leo Chapman and Commissioner Lindy Glode were absent.

Vice Chairman Espy called the meeting to order at 9:00 a.m.

ADDITIONS / CORRECTIONS

Vice Chairman Espy stated that the executive session this afternoon at 2:45 is to be removed from the agenda. The agenda will stand as amended.

VOUCHERS

Commissioner Jones moved to approve the report of expenditures in the amount of \$600,064.98. Commissioner Johnson seconded and questioned the Department of Environmental Quality oversight bill for Skyline Acres and asked for an update. Ms. Jolly explained the invoice. The motion carried unanimously.

Vendor	Detail Line Description	Total
4IMPRINT, INC	SUPPLIES	\$982.01
AINSWORTH, STEVEN	GUEST SPEAKER	\$300.00
ALCO	SUPPLIES	\$43.91
ALSCO, AMERICAN LINEN DIVISION	SUPPLIES	\$242.16
ASD HEALTHCARE	VACCINE	\$4,764.00
BEST WESTERN COTTONTREE	MOTEL CHARGES	\$332.00
BOB BARKER COMPANY, INC.	SUPPLIES	\$773.64
BRANNON, J REED	MILEAGE	\$120.00
BUILD RITE LUMBER SUPPLY	SUPPLIES	\$290.93
BURKHART, CINDY	SUPPLIES/MILEAGE	\$63.27
CANDY MOUNTAIN	WATER	\$45.00
CARBON COUNTY CHILD DEVELOPMENT CENTER	AUG/SEP 13 CSBG	\$3,431.57
CARBON COUNTY COUNSELING CENTER	COUNSELING SERVICES	\$212.50
CARBON COUNTY HIGHER EDUCATION CENTER	CONFERENCE REGISTRATIONS	\$150.00
CARBON COUNTY SENIOR SERVICES	LOWRANCE MEALS	\$45.00
CARBON COUNTY TREASURER	VARIOUS CASH ITEMS	\$5,417.74
CARBON COUNTY VETERINARY HOSPITAL	DOG FOOD	\$52.00

CARBON POWER & LIGHT INC	ELECTRICAL SERVICES	\$261.89
CASPER WINNELSON CO	FLUSH VALVE/PUSH BUTTON	\$250.94
CATERPILLAR FINANCIAL SERVICES CORP	LEASE PAYMENTS	\$88,382.90
CBM FOOD SERVICE	JAIL MEALS	\$9,854.74
CDW GOVERNMENT, INC.	NETWORK CARDS	\$67.88
CENTURY LINK	TELEPHONE SERVICES	\$125.07
CENTURYLINK	TELEPHONE SERVICES	\$7,174.18
CENTURYLINK-PHOENIX	TELEPHONE SERVICES	\$323.59
CHAPMAN, LEO	MILEAGE	\$281.00
CHARTER COMMUNICATIONS	CABLE/INTERNET/FIBER LINE	\$2,636.99
CLYDE, JASON	MILEAGE	\$374.50
COBECON	ACTUARIAL SERVICES	\$150.00
COMMUNITY RESOURCE CENTER	AGENCY DUES	\$25.00
COOKS CORRECTIONAL	KITCHEN UTENSILS	\$77.42
COUNTRY STORE	FUEL	\$98.54
COWBOY SUPPLY HOUSE	FLOOR BURNISHER	\$1,408.28
CRAIG, CATHY	MEALS/MOTEL	\$148.03
CULLIGAN WATER CONDITIONING	REPROGRAM JAIL SOFTENER/SALT	\$346.50
DAILY TIMES	NEWSPAPER ADS/RENEWAL	\$302.50
DEHART, ARIEL	MEALS/MILEAGE	\$344.14
DELEON, JOHN	LEGAL SERVICES	\$1,356.00
DIXON, TOWN OF	WATER SERVICES	\$260.00
DON'S AUTO & BODY SHOP	VEHICLE REPAIRS	\$2,097.00
DUBOIS TELEPHONE EXCHANGE	TELEPHONE SERVICES	\$626.44
EICHENBERGER, MELISSA	MILEAGE	\$285.00
ELK MOUNTAIN CONOCO	FUEL	\$360.53
ELK MOUNTAIN, TOWN OF	SERVICE AGREEMENT	\$1,000.00
ERICKSON & ROBERTS	LEGAL SERVICES	\$785.33
FARMER BROTHERS COFFEE	COFFEE	\$50.01
FEDERAL LICENSING, INC.	RADIO LICENSE	\$124.00
FLORIDA STATE UNIVERSITY	BROCHURES	\$171.00
FORSTER LANDSCAPE & CONSTRUCTION, INC.	SOD/WINTERIZE SYSTEM	\$1,770.00
FRANCE, TARA	TRANSCRIPTION SERVICES	\$538.50
FREMONT MOTORS - RAWLINS	LINK ASSEMBLY	\$141.90
FRUDE, CANDICE	MILEAGE	\$42.00
GIVENS, SARAH	1/2 DAY WITNESS FEE	\$15.00
GLOBAL EQUIPMENT COMPANY	FURNITURE & EQUIPMENT MOVER	\$599.95
GRAINGER	SUPPLIES	\$620.84
GRAPHIC SPORTS	ENVELOPES	\$1,101.70
GREATER WY BIG BROS/SISTERS	ACTIVITY SUPPLIES	\$500.00
HAGOOD, VICKI	MILEAGE	\$21.00
HANNA, TOWN OF	WATER SERVICES	\$125.70
HARRINGTON & COMPANY	ASPHALT POTHOLE FILLER	\$1,362.80
HETTGAR, BRIDGET M RN	SUPPLIES/MILEAGE	\$233.48

HIGH PLAINS POWER	ELECTRICAL SERVICES	\$377.37
HILLTOP CONOCO	AIR COMPRESSOR FUEL	\$87.49
HILLTOP LUBE & AUTOMOTIVE	OIL CHANGE/TIRES	\$1,020.00
HORIZON LABORATORY, LLC	LAB SERVICES	\$564.50
I A A O	ASSESSOR MEMBERSHIPS	\$350.00
J H KASPAR OIL COMPANY	FUEL	\$728.40
JACKALOPE PRINTING	SUPPLIES	\$504.10
KELCO SUPPLY COMPANY	SUPPLIES	\$357.09
KENCO SECURITY AND TECHNOLOGY	ALARM MONITORING/SERVICE	\$1,306.60
KILBURN TIRE COMPANY	BRAKES/OIL CHANGE	\$249.55
KING SOOPERS CUSTOMER CHARGES	SUPPLIES	\$203.52
KIRSCH, ARCHIE P	COUNTY HEALTH OFFICER	\$1,300.00
KNAPP SUPPLY & EQUIPMENT CO	FITTING	\$111.30
KNF FLEXPAC CORPORATION	TRANSPORT BAGS	\$429.03
KRAFT, PAMELA	1/2 DAY WITNESS FEE	\$15.00
L & L ELECTRIC	ELECTRICAL MAINTENANCE	\$1,372.47
L N CURTIS & SONS	SEAL ASSEMBLY	\$279.16
LONG BUILDING TECHNOLOGIES, INC.	BLOWER WHEEL/VENT DAMPER	\$597.12
M.D. PRODUCTS, INC.	STAINLESS STEEL CASTINGS	\$426.23
MEMORIAL HOSPITAL OF CARBON COUNTY	LAB SERVICES	\$310.50
MERCK SHARP & DOHME CORP.	VACCINE	\$2,255.11
MID-AMERICAN RESEARCH CHEMICAL	DRAIN OPENER	\$140.57
MOORE MEDICAL CORP.	SUPPLIES	\$1,028.78
MOSS, BARBARA	MILEAGE	\$39.60
MUDGY GAP TRAILER PARK	WATER SERVICES	\$90.00
MURANE & BOSTWICK, LLC.	PROFESSIONAL SERVICES	\$112.00
MY OFFICE ETC.	SUPPLIES	\$2,303.83
NORCO, INC.	CYLINDER RENTAL/SUPPLIES	\$89.52
OPFAR, CLAUDIA	MEAL/MILEAGE	\$99.72
OPTIMUM	CABLE/INTERNET/PHONE	\$98.64
O'REILLY AUTO PARTS	LIGHT BULB	\$36.09
ORTEGA, JOSE	FUEL	\$35.00
PATHFINDER LAW OFFICES LLC	LEGAL SERVICES	\$502.50
PATTON, ROBERT L.	MILEAGE	\$23.40
PENCE AND MACMILLAN LLC	LEGAL SERVICES	\$350.36
PHILLIPS 66-CONOCO-76	FUEL	\$24.07
PITNEY BOWES	EQUIPMENT MAINTENANCE	\$1,055.00
PLAINSMAN PRINTING & SUPPLY	CASEBINDERS	\$1,615.50
POCKET PRESS INC	WY CRIMINAL/TRAFFIC LAWS	\$269.70
PUBLIC SAFETY CENTER, INC	BATTERIES	\$105.04
QUESTAR GAS	GAS SERVICES	\$58.17
QUILL CORPORATION	SUPPLIES	\$510.90
RAWLINS AUTOMOTIVE	SUPPLIES	\$178.93
RAWLINS FIRE EXTINGUISHER	SUPPLIES	\$783.00

RAWLINS HIGH SCHOOL CHEERLEADERS	SET UP/CLEAN UP	\$200.00
RAWLINS, CITY OF	WATER SERVICES	\$3,580.40
READY OILFIELD SERVICE, INC	GRADE/BASE/MAG	\$305,550.00
REDWOOD TOXICOLOGY LABORATORY, INC.	LAB SERVICES	\$159.51
RELIABLE	CALENDERS	\$194.66
REMICK, SHELIA	MILEAGE	\$62.50
ROBIDOUX BROTHERS	BRAKE REPLACEMENT	\$398.55
ROCKY MOUNTAIN POWER	ELECTRICAL SERVICES	\$8,042.50
ROSS' AUTOMOTIVE SERVICES	OIL CHANGE	\$117.81
RYAN ELECTRONICS INC	SUPPLIES	\$343.50
SARATOGA AUTO PARTS, INC.	SUPPLIES	\$654.55
SARATOGA FEED & GRAIN	IRRIGATION BOOTS	\$84.00
SARATOGA SUN	NEWSPAPER ADS/RENEWAL	\$1,277.40
SCHAEFFER MFG CO	LUBRICANT	\$803.92
SCOGGIN, WILLIAM	DENTAL IDENTIFICATION	\$150.00
SECURENET SYSTEMS INC	BOCC MEETING STREAMING	\$99.00
SECURITY TRANSPORT SERVICES, INC.	INMATE TRANSPORTATION	\$1,216.05
SHEPARD'S	TIRES/OIL/FUEL	\$4,253.96
SHIVELY HARDWARE	COUPLERS	\$16.56
SMITH, MAE	BIKE BLENDER REPAIRS	\$28.09
SNAKE RIVER PRESS	NEWSPAPER ADS/RENEWAL	\$102.00
SOURCE GAS	GAS SERVICES	\$8,099.29
SPECIALIZED PATHOLOGY CONSULTANTS	AUTOPSY	\$2,105.00
STAPLES ADVANTAGE	SUPPLIES	\$1,352.84
STATE OF WYOMING A & I	MAINFRAME ACCESS	\$18.24
STEPHENSON, LEE ANN	MILEAGE	\$10.80
SWEETWATER COUNTY SHERIFF'S OFFICE	INMATE HOUSING	\$630.00
SWISHER HYGIENE FRANCHISEE TRUST	CLEANING SUPPLIES	\$196.55
T.W. ENTERPRISES, INC.	GENERATOR SERVICE	\$2,399.43
TANDAN SANITATION SERVICES	GARBAGE SERVICES	\$50.00
TASER INTERNATIONAL	BATTERY PACK/CARTRIDGE	\$1,065.77
TERMINIX	PEST CONTROL	\$881.00
THE MASTERS TOUCH, LLC	MAILING SERVICES	\$827.31
THE QUIK LUBE	OIL CHANGE	\$62.93
THOS. Y. PICKETT & CO., INC.	CONTRACT INSTALLMENT	\$5,500.00
TIGER MART	FUEL	\$38.48
TRADING POST	FUEL	\$374.23
TRAPP, LARRY W	MILEAGE/VEHICLE USAGE	\$2,074.25
TREVATHAN, SABRINA RMR	TRANSCRIPTION SERVICES	\$535.35
TRIPLE X CONTRACTING, INC.	GARBAGE SERVICES	\$150.00
TRUE VALUE OF RAWLINS	SUPPLIES	\$604.54
TYLER TECHNOLOGIES, INC	WEB HOSTING/MAINTENANCE	\$7,649.25
UNION TELEPHONE COMPANY	E911 TELEPHONE SERVICES	\$255.52
US BANK	VARIOUS CHARGES	\$2,079.93

US BANK TRUST N.A.	BOND SERIES 2010C	\$27,300.00
UTILITY BILL SOLUTIONS GROUP	UTILITY SAVINGS	\$155.56
V-1 PROPANE	PROPANE SERVICES	\$852.89
VAISALA, INC.	POWER SUPPLY ASSEMBLY	\$110.00
VALLEY OIL COMPANY	FUEL	\$2,902.37
VAN'S WHOLESALE LLC	SUPPLIES	\$764.05
VERIZON WIRELESS	TELEPHONE SERVICES	\$605.46
WARRIOR SERVICES, LLC	PEST CONTROL	\$60.00
WASHBOARD, THE	LAUNDRY SERVICES	\$43.55
WELLS, JACQUELIN	MILEAGE	\$93.00
WEST PAYMENT CENTER	INFORMATION CHARGES	\$1,263.00
WESTERN TRUCK REPAIR	SUPPLIES	\$4,542.14
WEX BANK	FUEL	\$488.54
WILKERSON, JAMES A IV M.D.	AUTOPSY	\$2,155.00
WY ATTORNEY GENERAL	OVERPAYMENT OF FUNDS	\$871.28
WY BRAND INDUSTRIES	BROCHURES	\$16.01
WY CLERKS OF DISTRICT COURT ASSOCIATION	ANNUAL DUES	\$125.00
WY DEPT OF ENVIRONMENTAL QUALITY	ADMIN SKYLINE ACRES	\$550.00
WY DEPT OF HEALTH	5TH QTR PAYROLL	\$17,829.34
WY LAW ENFORCEMENT ACADEMY	TRAINING	\$450.00
WY MACHINERY COMPANY	SUPPLIES	\$706.92
WY PUBLIC HEALTH LABORATORY	LAB SERVICES	\$40.00
WY STATE BAR	ATTORNEY REGISTRATIONS	\$1,758.75
WY STATE FORESTRY	VEHICLE MAINTENANCE	\$4,050.02
WY WASTE SERVICES-RAWLINS	GARBAGE SERVICES	\$217.20
YAMPA VALLEY ELECTRIC	ELECTRICAL SERVICES	\$436.37
ZAMORA, PAUL	BAND PERFORMANCES	\$900.00
GRAND TOTAL		\$600,064.98

CONSENT AGENDA

Commissioner Johnson moved to approve the consent agenda. Commissioner Jones seconded and the motion carried unanimously.

The following items were on the consent agenda. October 15, 2013 regular meeting minutes; \$1,000.00 bond for John F. O'Grady, Treasurer for the Carbon County Museum Board; Planning & Zoning receipts for \$1,710.00; Clerk receipts for \$22,293.75; Attorney receipts for \$173.70; letter from the BOCC to Wyoming State Parks & Cultural Resources thanking them for awarding the Medicine Bow Museum funds; letter from the BOCC to the Wyoming Business Council supporting Elk Mountain's community facilities grant application for a new community center complex.

ELECTED OFFICIALS / DEPARTMENT HEADS

Clerk

Ashley Jolly, Deputy Clerk reported Clerk Bartlett was absent as she is attending the Laramie County Election to review their equipment and procedures.

Ms. Jolly presented the 2014 Community Services Block Grant (CSBG) agreement for the Chairman's signature and the Contracts for Services with subgrantees for this grant. Ms. Jolly also advised them that the contract has not been received yet and would like to get authorization so that when we receive the contract the Chairman may sign at that time. Ms. Jolly stated that the grant started October 1 and the subgrantees cannot use their money until the agreement is signed.

Commissioner Jones moved to authorize the Vice Chairman to sign the 2014 Community Services Block Grant Agreement and the Contracts for Services Agreements related to this grant with the county's Youth Crisis Center, Carbon County Public Health, Boys & Girls Clubs of Carbon County and Greater Wyoming Big Brothers Big Sisters. Commissioner Johnson seconded and asked if the Chairman should sign it instead. Commissioner Jones moved to amend the motion authorizing the Chairman's signature instead of the Vice Chairman. Commissioner Johnson seconded the amended motion carried unanimously.

Ms. Jolly reported Randy Manring resigned from the Library Board effective immediately. She added the Clerk's Office would advertise the opening.

Commissioner Johnson moved to accept the resignation from Randy Manring of the Library Board and direct the Clerk's Office to advertise the opening. Commissioner Jones seconded and the motion carried unanimously.

Assessor

Cheryl Ross, County Assessor presented abates and rebates for the Vice Chairman's signature.

Clerk

Debbie Gorney, Deputy Clerk in Human Resources discussed the family rate for the county's dental plan. She noted Clerk Bartlett recommends reducing this to \$80.00, less than the recently set Cobra rate.

Commissioner Johnson moved to reduce the family rate for dental insurance to \$80.00 effective as soon as can be administratively handled. Commissioner Jones seconded and the motion carried unanimously.

Treasurer

Cindy Baldwin, County Treasurer reported taxes are being collected as the due date approaches. Treasurer Baldwin presented an overview of the money we are holding on the Museum's behalf and the new fuel tax that goes into the SCRF road account. She also discussed the Jail's Operations & Maintenance account which is used for any maintenance at the jail. She gave a

brief overview of the county's values. Treasurer Baldwin reported she plans to invest any excess revenue the county receives from various sources.

Attorney

Mike Kelly, Deputy County Attorney reported the DKRW Medicine Bow Fuel & Power and Industrial Siting Council's meeting is scheduled for December 18, 2013 at 10 a.m. in the great hall of the Platte Valley Community Center in Saratoga.

Mr. Kelly presented the Fiscal Year 2014 contract for the Victims Witness Program. There was discussion on who is in charge of tracking the grant money.

Commissioner Jones moved to approve the Fiscal Year 2014 Contract for Services to Victims of Crime between Division of Victim Services and Carbon County Sheriffs Victims Witness program in the amount not to exceed \$71,806.00 to provide services to victims of crimes. Commissioner Johnson seconded and the motion carried unanimously.

Buildings & Grounds

Craig Jones notified the Commissioners that water testing has been done in the Town of Dixon and the Dixon Senior Center had unusually high amounts of copper in their water. Senior Services is concerned about the results. Mr. Jones has been in contact with the local Culligan distributor to find a solution for the problem and has suggested a water softener system and reverse osmosis system. The two system installations are estimated to cost \$2,025.50. Mr. Jones stated there is money in the buildings maintenance budget to do this he just needs the BOCC's approval to do these repairs. There was discussion of the recurring costs of these systems. There was also discussion as to why the Dixon Senior Center is the only building in the community with high levels of copper. Commissioner Jones requested we do our own test before we commit to these systems and then if the test still shows high levels of copper to pursue the purchase of these systems.

Commissioner Jones moved that the county does its own water test at the Dixon Senior Center. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Johnson moved that if the sample from the Dixon Senior Center water test comes back with high amounts of copper to move forward with the purchase and installation of a water softener system and reverse osmosis system for the Dixon Senior Center. Commissioner Jones seconded and the motion carried unanimously.

Mr. Jones stated LONG will be here this afternoon to discuss the Carbon Building HVAC and doors and windows project. Mr. Jones gave an update on the Hanna Senior Center project noting it should be completed by the end of this week. Commissioner Jones suggested that the county not pay the contractor until Mr. Jones is completely satisfied with the quality of workmanship of this project. The BOCC discussed the status of the repairs of the electrical system at the multiplex building at the Fairgrounds. Mr. Jones stated he will get with Andy Herring at the Fairgrounds to figure out the issues and try and get them repaired. Mr. Jones stated there are also

issues with the automatic sinks at the Fairgrounds and he has the parts to repair those.

Planning & Zoning

Sid Fox, County Planning Director and Tom Powell, Planner/GIS Specialist gave an update on a recent Bureau of Land Management cooperators meeting that Mr. Powell attended regarding the Visual Resource Management ACEC Environmental Assessment (EA). At the meeting they discussed the comments that were submitted for the draft EA and the deadline for these comments was extended. The draft on these findings should be released by the first of the year. Mr. Fox made the BOCC aware of a series of meetings November 12-14 regarding Baggs and Dixon community assessments.

Mr. Fox stated he is currently on the Urban Systems Committee and his term is due to expire at the end of the year. He stated that this board is mainly focused in the Rawlins area on transportation. Mr. Fox is glad to serve on this board but if one of the County Commissioners would like to serve on this board he would gladly let them. The purpose of the Urban Systems Committee was discussed. Bill Nation, Road and Bridge Superintendent discussed what county roads could qualify for funds from this committee.

Coroner

Paul Zamora, County Coroner informed the BOCC that the Carbon County Coroners Conference is this week and invited them all to attend.

Sheriff

Jerry Colson, County Sheriff opened seven sealed bids for a new pickup truck. Bids received were from Dallin Motors in the amount of \$24,016.00 for a 2014 Dodge 1/2 ton crew cab; Skyline Motors in the amount of \$31,212.00 for a 2014 Chevrolet Silverado crew cab; Fremont Motors in the amount of \$28,410.92 for a 2013 Ford F150; Fremont Motors in the amount of \$24,280.00 for a 2014 Tradesman 1500 crew cab; Greiner Motors in the amount of \$22,354.00 for a 2014 Ford F150 crew cab; Greiner Motors in the amount of \$26,334.00 for a 2014 GMC 1500 Sierra crew cab; and Greiner Motors in the amount of \$23,154.00 for a 2014 1500 Tradesman Express crew cab.

Sheriff Colson stated he will review the bids and come back later to make a recommendation.

Sheriff Colson presented the Provider Agreement with Natrona County noting it is rarely used as most juveniles currently go to Sweetwater County.

Commissioner Johnson moved to approve the Provider Agreement with the Natrona County Sheriff to house juveniles. Commissioner Jones seconded and the motion carried unanimously.

Road & Bridge

Bill Nation, Road & Bridge Superintendant reported on current Road & Bridge work. Mr. Nation informed the BOCC that the Dad/Wamsutter Road was completed and they will advertise for the Certificate of Completion. Mr. Nation stated the bridge inspections are continuing and should be completed so he can present the results at the November 19 meeting. Commissioner Jones complemented Mr. Nation about Road & Bridge work. Commissioner Johnson commented about a cattle guard that needs to be checked out. Mr. Nation stated he has yet to hire a mechanic and is down two operators due to various reasons.

RECESS

Vice Chairman Espy called a recess at 10:19 a.m. and reconvened at 10:32 a.m.

Attorney – Crisis Center

Deputy Attorney Dawnessa Snyder presented a Lease Agreement and relating Memorandum of Understanding (MOU) for the Crisis Center. Ms. Snyder had Greg Wise with Pence and Macmillan on the phone. She explained the agreements require the county provide \$100,000.00 annually through the terms in addition to grants the county must sponsor. The MOU also requires the county provide a 2010 or newer vehicle the first year and that this will be deducted from the \$100,000.00. Sharon Weber with the Cathedral Home was phoned in and discussed her background with the Cathedral Home for Children and Laramie Youth Crisis Center.

Commissioner Johnson moved to approve the Memorandum of Understanding with Cathedral Home for Children to run the county's Youth Crisis Center for the period of November 1, 2013 through June 30, 2016 not to exceed \$100,000.00 per year. Commissioner Jones seconded and the motion carried unanimously.

Commissioner Jones moved to approve the Lease Agreement between Carbon County and Cathedral Home for Children to run the county's Youth Crisis Center for the period of November 1, 2013 through June 30, 2016. Commissioner Johnson seconded and the motion carried unanimously.

Ms. Jolly asked if the BOCC would like a brand new vehicle that would have a full warranty or a used vehicle. The BOCC stated that a new vehicle would be best and the vehicle should not exceed \$36,000.00. The BOCC authorized Clerk Bartlett to request and accept bids for this vehicle. Ms Snyder stated there will be an open house for the Crisis Center on November 21, 2013 from 4-6 p.m. and all commissioners are invited to attend.

Sheriff

Sheriff Colson returned and recommended accepting the low bid from Greiner Motors for a 2014 Ford F150 crew cab in the amount of \$22,354.00. Sheriff Colson also stated that they will accept our trade of a 2004 GMC with 263,000 miles and they are giving us \$3,150.00 for the trade. It was agreed that since \$30,000.00 was budgeted, Sheriff Colson would use the remaining money to outfit the vehicle.

Commissioner Johnson moved to accept the bid from Greiner Motors for a 2014 Ford F150 crew cab in the amount of \$22,354.00. Commissioner Jones seconded and the motion carried unanimously.

MEMORIAL HOSPITAL OF CARBON COUNTY (MHCC) UPDATE

Ned Hill, Chief Executive Officer and David Pike, Chief Financial Officer (CFO) presented a financial statement as of September 2013. Hospital board member David Cesko MD was also present.

Dr. Cesko discussed the new ICD-10 coding system that is to be implemented and mandatory by the end of October 2014. He stated that due to this new coding system the hospital should have about 90 days cash on hand and as of right now the hospital has about 7-10 days cash on hand. The average hospital has about 75 days cash on hand. Dr. Cesko stated that various things are coming up including moving Dr. Sridharan to Dr. Schulze's office and a Medicaid enrollment specialist is going to be hired. Dr. Cesko also discussed the issues with the heating/cooling and intercom systems. Commissioner Jones asked when the hospital's cost report was due and asked about the billing service. There was discussion on where a patient can pay a bill and the BOCC suggested making it as easy as possible.

RECESS

Vice Chairman Espy called a recess at 11:53 p.m. and reconvened at 1:30 p.m.

PLANNING & ZONING

Public Hearing – Z.C. Case File No. 2013-08

Vice Chairman Espy opened a public hearing at 1:30 p.m. to hear Z.C. Case File No. 2013-08, John and Nicole Harverstock's request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Residential (RD).

Vice Chairman Espy called for comments for or against the case. There being none, he closed the hearing at 1:34 p.m.

Commissioner Jones moved to approve Resolution 2013-39, A Resolution of the Board of County Commissioners of Carbon County, Wyoming adopting the recommendation of the Carbon County Planning and Zoning Commission regarding Z.C. Case File No. 2013-08. Commissioner Johnson seconded and the motion carried unanimously.

Resolution No. 2013-39

A Resolution of the Board of County Commissioners of Carbon County, Wyoming, adopting the recommendation of the Carbon County Planning and Zoning Commission.

Z.C. Case File #2013-08

WHEREAS, pursuant to Wyo. Stat. Ann. §18-5-202(b), the Carbon County Planning and Zoning Commission held a public hearing on Monday, September 30, 2013, which hearing was advertised by public notice at least thirty (30) days prior to said hearing; and

WHEREAS, at the Monday, September 30, 2013, public hearing, the Carbon County Planning and Zoning Commission provided the public the opportunity to comment and the Carbon County Planning and Zoning Commission considered any public comments which were made at said public hearing; and

WHEREAS, at the conclusion of said Monday, September 30, 2013, public hearing, the Carbon County Planning and Zoning Commission voted to certify in writing its recommendation to the Carbon County Board of County Commissioners to adopt the change as an amendment to the Carbon County Official Zoning Map for Carbon County, Wyoming; and

WHEREAS, the Carbon County Board of County Commissioners, pursuant to Wyo. Stat. Ann. §18-5-202(c) and after receipt of said certified recommendation of this zoning amendment(s) to the Carbon County Official Zoning Map, advertised by public notice at least 14 days prior to a public hearing to take public input and comments on the proposed amendment(s), which said hearing occurred on Tuesday, November 5, 2013; and

WHEREAS, at said public hearing, the Carbon County Board of County Commissioners provided the opportunity for the public to comment and for the Carbon County Board of County Commissioners to consider any comments which were made on the proposed amendment(s); and

WHEREAS, the Carbon County Board of County Commissioners in considering the proposed amendment(s) have also reviewed and considered the Carbon County Comprehensive Land Use Plan, as amended; and the Carbon County Zoning Resolution of 2003, as amended; and

WHEREAS, the Carbon County Board of County Commissioners have determined that the proposed amendment(s) is in general conformance with the Carbon County Comprehensive Land Use Plan, as amended, and the applicable provisions of the Carbon County Zoning Resolution of 2003, as amended; and otherwise promotes the health, safety and general welfare of the residents of Carbon County; and

WHEREAS, at a regularly scheduled meeting of the Carbon County Board of County Commissioners, by majority vote, the Carbon County Board of County Commissioners moved to approve the proposed zoning amendment(s) to the Carbon County Official Zoning Map.

Z.C. Case File #2013-08 – John and Nicole Haverstock (Land Owners & Applicants): Request for a Zone Change from Ranching, Agriculture, Mining (RAM) to Residential (RD). The density for the RD zoning district being a maximum of one (1) single family dwelling unit and accessory/associated structures permitted on approximately 29,908 sq. ft.

Parcel Number: 12890720002200

Rural Address: 1135 State Highway 70

Legal Description taken from Warranty Deed: **Parcel I:** Beginning at a point 30 feet North and 116 feet West of the Southeast corner of the SE1/4NW1/4, Section 7, Township 12 North, Range 89 West of the 6th P.M., Carbon County, Wyoming, thence North 247 feet, thence West 46 feet, thence South 247 feet, thence East 46 feet to the place of beginning, situate in Carbon County, Wyoming.

Legal Description taken from Warranty Deed – Continues: Excepting any of that portion conveyed to Kristine J. Thomas in that Quitclaim Deed recorded October 10, 2012, Book 1227, Page 96, Records of Carbon County, Wyoming. **Parcel II:** Beginning at a point 30 feet North and 162 feet West of the Southeast corner of the SE1/4NW1/4, Section 7, Township 12 North, Range 89 West of the 6th P.M., Carbon County, Wyoming, thence 247 feet North, thence West 12 feet, thence South 247

feet, thence East 12 feet to the place of beginning, situate in Carbon County, Wyoming. **Parcel III:** Beginning at a point 2,670 feet North and 181 feet West of the Southeast corner of the Southwest 1/4 of Section 7, Township 12 North, Range 89 West of the 6th P.M., Carbon County, Wyoming, thence running North 132 feet, thence West 66 feet, thence South 132 feet, thence East 66 feet to the point of beginning. **Parcel IV:** Starting at a point 2,670 feet North and 247 feet West of the South 1/4 corner of Section 7, Township 12 North, Range 89 West of the 6th P.M., Carbon County, Wyoming and running West Twelve feet 10 inches (12'10"), thence North One hundred sixty-nine feet, four inches (169'4"), thence Northeast Ninety feet, six inches (90'6"), thence South Eighty-four feet, ten inches (84'10"), thence West Sixty-six feet (66'), thence South One hundred thirty-two feet (132') to the place of beginning.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CARBON COUNTY, WYOMING:

1. That the Carbon County Board of County Commissioners, hereby adopts this amendment(s) as certified to them in writing by the Carbon County Planning and Zoning Commission and the existing zone shall be changed from Ranching, Agriculture, Mining (RAM) to Residential (RD) on approximately 29,908 sq. ft. lot.

PRESENTED, READ, AND ADOPTED at a regularly scheduled meeting of the Board of County Commissioners of Carbon County, Wyoming, on this 5th day of November, 2013.

BOARD OF COUNTY COMMISSIONERS OF
CARBON COUNTY, WYOMING

By: -s- John Espy, Vice Chairman
John Johnson, Member
Sue Jones, Member

Attest:

-s- Ashley Jolly, Deputy Clerk

Certifications

Sid Fox, Planning Director presented the Certification of Recommended Action for Z.C. Case File No. 2013-09 for Steven and Jaci Howieson.

Commissioner Johnson moved to accept the Certification of Recommended Action and schedule a public hearing for December 3, 2013 at 1:30 p.m. at the County Courthouse in Rawlins, Wyoming for Z.C. Case File No. 2013-09 for Steven and Jaci Howieson. Commissioner Jones seconded and the motion carried unanimously.

RECESS

Vice Chairman Espy called a recess at 1:39 p.m. and reconvened at 1:49 p.m.

RAWLINS TOURISM COMMITTEE

Pam Thayer, Rawlins Downtown Development Authority (DDA) and Lisa Howell, Director of the Carbon County Visitors Council discussed the Rawlins Tourism Committee. Also in

attendance were Dave Throgmorton, Kacey Caldwell, Tina Hill, Lauren Hunley, and Kristin Phipps via telephone. Ms. Thayer stated the committee is made up of 12 agencies including the Wyoming Frontier Prison, Rawlins Daily Times, Office of Tourism, Carbon County Visitors Council, Carbon County Higher Education, Carbon County Museum, City of Rawlins, Rec Services, Rawlins Economic Development Corporation, Chamber of Commerce, DDA/Main Street and Wyoming Business Council. The Certified Tourism Community status report and City of Rawlins Tourism Assessment that was revised October 2013 was discussed. Ms. Thayer discussed the three tier requirements and stated they are starting on tier three.

MUSEUM

Kelly Bohanan, Museum Director, discussed the 2013 Pow Wow and that it was a massive success and the 2014 Pow Wow is already in preparation and is totally paid for. Ms. Bohanan stated a bulk of her staff is going through the National Association of Interpretation certification process and at the end will have six staff members that are certified. Ms. Bohanan gave an update on the current purchase of the Ferguson Building.

CARBON BUILDING HVAC PROJECT

Wade Olson and Dave Kenik of Long Building Technologies, the county's project manager for the Carbon Building HVAC and door and window project and the County's Buildings Manager Craig Jones discussed Change Orders 1 through 3 for the Carbon Building HVAC and door/window project. They also discussed where each of the projects stand and what to look forward to.

Commissioner Jones moved to approve Change Order #1 in the amount of \$5,014.20 for asbestos inspection service. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved to approve Change Order #2 in the amount of \$38,342.16 for architectural and engineering code analysis. Commissioner Johnson seconded and the motion carried unanimously.

Commissioner Jones moved to approve Change Order #3 for the Carbon Building window and door replacement project for architectural design installation bid documents and construction administration in the amount of \$28,711.00. Commissioner Johnson seconded and the motion carried unanimously.

CITIZEN / COMMISSIONER DISCUSSION

Zachary Laux, Saratoga Sun reporter notified the BOCC he will no longer be attending the meetings as he will be moving to Pine Bluff to be the publisher.

Commissioner Johnson asked for a current update for Skyline Acres.

The BOCC thanked the department heads for all of the door prizes for the employee appreciation party. The BOCC also thanked Craig Jones and Andy Herring for setting up and tearing down all of the tables and chairs.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 2:43 p.m. Commissioner Jones seconded and the motion carried unanimously.